

**ARTICLE \_\_**  
**ACCESS TO DOCUMENTS**

\_\_1 Board of Trustees and University Documents.

- (a) Upon request, the University shall provide UFF with an electronic copy of documents necessary to administer grievances and other provisions of this agreement or otherwise carry out UFF's obligations as the certified bargaining agency for its members. Alternatively, the University may provide UFF with the URL address for these materials.
- (b) The University shall ensure that documents below are available by links on the University's web site:
- (1) Faculty handbook;
  - (2) Employee handbook;
  - (3) Agenda, supporting materials, and minutes of public meetings of the Board of Trustees and its committees;
  - (4) University regulations;
  - (5) Collective bargaining agreement and all supplements to it; and
  - (6) Other policies and procedures affecting faculty terms and conditions of employment

\_\_2 Salary Records Access. The University shall, upon request, and no more than once per academic year, provide UFF with an electronic report reflecting the base academic year salary and any academic year salary increase (provided as a percent increase) for each in-unit member during the preceding twelve (12) months.

\_\_3 Bargaining Unit Member List. The University shall, upon request, and no more than once per academic year, provide UFF with an electronic spreadsheet including the name, date of hiring, department/unit or units if hired as joint appointment, rank, and date promoted to rank for each member in the bargaining unit.

**For the University**

**For the UFF**

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Mark Bonfanti  
Chief Negotiator

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Candi Churchill  
Chief Negotiator

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Date

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Date